

# ▶ CONSTRUCTION HOMEOWNER MEETING 3

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This meeting will occur approximately 10 days prior to closing. This meeting occurs during construction and it is important to note the home is at the final punch out stage and not completed at this time. This meeting is established to do a quality check review with your builder and for you and your Field Superintendent to review the following:

- A “punch list” of items to be completed before closing
- The general workings of your new home
- Your 2-10 Warranty

## **MEETING LENGTH:**

Typically, this meeting lasts for 2 hours.

## **REMINDER:**

There may be a few final items to be wrapped up after your Construction Homeowner Meeting 3. Your Field Superintendent will discuss those items and add them to the “punch list.”

# ▶ CONSTRUCTION HOMEOWNER MEETING 4

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This is now your Homeowner Orientation. This meeting occurs 3 days prior to closing. This is the time to be introduced and review the overall functions of the home. (Should any items occur that require extra time, an addendum will be reviewed with expectations of completion dates after closing.)

## **MEETING LENGTH:**

Typically, this meeting lasts for 1 hour.

## **AGENDA ITEMS REVIEWED:**

- The Final Punch List will be reviewed and a sign-off will occur with all items that are completed.
- On occasion, some items may be escrowed or scheduled to complete after closing when agreeable to the homeowner. These items are placed on a closing addendum to sign at the closing table.